## For Authors

The preprint content should correspond to <u>the thematic of the "Keldysh Institute</u> <u>Preprints"</u>.

The authors have to prepare three documents: the text of the preprint, a request for the release of the preprint, an expert conclusion. It is advisable for authors to register in advance in ORCID and in eLibrary. The ORCID identifier and the eLibrary SPIN code are specified in the corresponding field of the request.

For printing, the preprint is presented as a single file in MS Word format (preferably) or in pdf format. When making the printed version of the preprint, it is recommended to follow the <u>sample (template) of the preprint</u> in docx format.

The request for the issue of the preprint is prepared in printed and electronic form. The request is made in MS Word format based on the <u>request template</u>. The printed version of the request is signed by all the authors of the preprint. The electronic version of the request is sent to the editorial office in the original MS Word format.

"Keldysh Institute Preprints" is a peer-reviewed scientific edition. In case of noncompliance of the submitted material with the subject or the requirements for a scientific publication, the author receives a reasoned refusal. The reviewer is a recognized expert on the subject of the preprint and has publications on this topic for the last 3 years. Reviews are kept in the editorial office for 5 years. Upon receipt of a corresponding request, the editorial board sends copies of the reviews to the Ministry of Education and Science of the Russian Federation.

The expert conclusion is prepared only in printed form, in one copy. The conclusion is filled in on a computer based on the <u>expert conclusion template</u>, printed on two sides of the sheet, and then signed by the authors of the preprint and the expert (experts). For external authors, an official letter of consent from the relevant external organization should be attached to the examination report addressed to the Director of Keldysh Institute of the Russian Academy of Sciences.

Printed versions of the text of the preprint, the request and the expert conclusion are transmitted in an A4 envelope to the office of the Institute. The electronic version of the application for the release of the preprint, the original layout of the printed version of the preprint are sent to preprints@keldysh.ru in the form of files attached to the letter. In order to avoid misunderstandings, it is not allowed to forward data on several preprints in one letter.

If necessary, the editorial board offers a proofreading of the preprint and changes to the original layout of the preprint. The authorized author sends the corrected original layout to the editorial office at preprints@keldysh.ru . Before replicating the preprint, the authorized author receives a printed signal copy. If the authors have no comments on the signal copy, the authorized author signs it, passes it to the office and reports it to the editorial office at preprints@keldysh.ru . After the expert opinion is approved and the signal copy is signed, the preprint is assigned a number. Then the preprint is sent for replication and posted on the Institute's website. Upon completion of the production of the print run, the authorized author receives a corresponding notification.

The fee is not paid to the authors of the preprint, the fee for publication and for author's copies is not charged.